



Vaughn Public School

AGENDA

September Regular Board Meeting

Tuesday, September 2, 2014

6:30 pm - Vaughn School

480 Central Avenue (PO Box 279

Vaughn, Montana 5948'

965-223

Home of the Wildcats

1. **Welcome/Introduction of Visitors**
2. **Consent Agenda**
 - a.) Approval of past Board minutes (August 7, 2014)
 - b.) Approval of warrants and claims
 - c.) Approval of Travel and Workshops
 - i.) Veteran Clerk Workshop/Mrs. Kohut/Helena/September 11-12, 2014
 - ii.) School Nutrition Program Admin Workshop/Lynda Kohut/Shanda Sawyer/Missoula/Sept 23
 - iii.) GTCC Advisory Council Meeting/Dean Jardee/Great Falls/September 24, 2014
 - iv.) GTCC Technology Curriculum Committee/Thad Wollan/Great Falls/October 7, 2014
 - v.) Food Service Manger Workshop/Phyllis Kummer/Great Falls/October 9, 2014
 - vi.) MCEL 2014/Lynda Kohut/Dean Jardee/Billings/October 15-17, 2014
 - d.) 2014-15 Out of District Student Attendance Agreements
 - e.) 2014-15 Substitute Teacher List
 - f.) 2014-15 Bus Routes
3. **Principal's Report**
3. **District Clerk's Report**
4. **VEA Report**
5. **Simms High School Board Member Report**
6. **Business Matters (action)**
 - a.) Golden Triangle Curriculum Cooperative Executive Director-Presentation
 - b.) Board Policy #2221 School Closure-Review
 - c.) Board Policy #2151 Interscholastic Activity
 - d.) 2014-15 Bus Driver Hire
 - e.) Lunch Van Discussion
 - f.) 2014 MCEL Billings, Montana
7. **Board Comment**
8. **Public Comment on items not on the agenda**
9. **Future Agenda Items**
10. **Adjourn**

Notice Regarding Public Comment

Montana law requires school districts and other public agencies to include on the agenda for public meetings an item allowing public comment on any *public matter not otherwise specifically listed on the agenda* that is within the jurisdiction of the agency. The procedure for such comment can be found on the back of board agendas. As has also been the practice of the District, and in accordance with Montana law, if any member desires to speak to an item that is *specifically listed/identified on the agenda*, you will be allowed to do so when the item comes up for discussion and action. The public comment portion of the agenda is not the time designated to hear items that are specifically listed/identified on the agenda.

Depending on the number of persons who wish to address the Board, the Board Chairperson may place reasonable time limits on comments, in order to maintain and ensure effective and efficient operations of the Board.

By law the District cannot take any action on any matter discussed during the "public comment" portion of the meeting, until such time as the matter is specifically noticed on the agenda, and the public has been allowed the opportunity to comment.

REGULAR BOARD MEETING
Date: SEPTEMBER 2, 2014

Please sign in:
(Print Name)

Sam Fryberger
Shelby Sawyer

**FINAL BUDGET & REGULAR BOARD MEETING OF THE
VAUGHN PUBLIC SCHOOL
AUGUST 7, 2014**

ATTENDANCE: School District #74 Board of Trustees held their regular board meeting on August 7, 2014 at 7:30 p.m. at the Vaughn School. Present for the Board were Chairman Judd Brooks, Jenny Links, Cory Eli, Eric Buhler and Tracy Lewis. There was no VEA representative for this meeting. Dean Jardee, Principal, and Lynda Kohut, Clerk, were present. Amy Brooks was present for the public.

WELCOME: Chairman Brooks welcomed the visitors and called the meeting to order at 7:33 p.m.

APPROVAL OF CONSENT AGENDA: The trustees reviewed the consent agenda. Mr. Jardee requested the board remove item C from the consent agenda. Eric Buhler introduced a resolution to approve the consent agenda as presented minus item C. Chairman Brooks called for any further discussion. Being none he asked the clerk to poll the trustees:

Jenny-Aye Eric-Aye Cory-Aye Tracy-Aye Judd-Aye

Chairman Brooks asked if anyone wanted to change his or her vote. They did not. The resolution carried.

ATTENDANCE AGREEMENTS: (Attachment) Mr. Jardee presented the Board with an amended recommendation for out of district attendance agreements. Tracy Lewis introduced a resolution to approve the 2014-2015 out of district attendance agreements as per the amended report by Mr. Jardee. Chairman Brooks called for any further discussion. Being none he asked the clerk to poll the trustees:

Jenny-Aye Eric-Aye Cory-Aye Tracy-Aye Judd-Aye

Chairman Brooks asked if anyone wanted to change his or her vote. They did not. The resolution carried.

PRINCIPAL'S REPORT:

I want to extend a huge thank you to Brandon and James for the amazing job this summer on many projects. With the help of Mrs. Sawyer, Mr. Lamm, Camero Siefke, and Ilaya Payne, the hallways and a few classrooms have a new coat of paint on them. They put a fresh coat of blue paint on the gym exterior and the entire south wall. The gym floor is newly polished, the ceilings in the library and Mrs. Sheldon's new room are renovated. The moisture mitigation grant project included a water barrier underneath the multi-purpose, and new gutters. Because the project is coming in under budget, Ray Dawes, our engineer, was able to add a new multi-purpose room floor and hopefully central air throughout most of the building by the end of the year. It is unbelievable all the work that was accomplished this summer. They assure me that all will be ready to go when we have our Open House on August 21.

I really enjoyed my trip to Nashville. The time with my family was great, and I learned so many new things at the conference. Learning about Twitter and tweeting was high on my list along with dealing with conflict, addressing stress management amongst staff, and how to actively engage our communities. I tried my best to attend sessions that addressed my professional goal areas based on my evaluation in the spring. I will share my professional goals with you at the September meeting.

Last week I attended the School Administrator's Institute in Helena. I will share more about that Institute later when I share about the SAM organization, but I do want to share how much I appreciate the opportunity you provide me to stay current on the latest educational issues. I am a firm believer in lifelong learning, and one of the things I appreciate most about this Board is their support for continuous staff training and growth for all staff members.

I attended the County Transportation Committee Meeting on Tuesday, August 5. I reminded the group that last year was our final year of running the Power Bus Route to Power. I reiterated that in June, I sent a letter to all families who currently utilize our bus service to Power School. They were asked to notify me by June 30 if they would be utilizing the bus service to Vaughn. I received no contact from any of those families. We do have one new family moving into a house on Anderson Road, so the proposed bus route to the Committee was to run the bus to the house on Anderson, back to the Frontage Road, and then onto Gordon Road to pick up two children. The bus will then head to pick up the students at the Sun Prairie store. The other bus route will pick up two children out on the Ulm/Vaughn Road and then do the local route. There were 3 citizens from the Power Territory at the meeting and they shared concerns with the committee. The Cascade County Attorney's Office, Civil Department was represented at the meeting and Ms. Pospisil assured them she would research their concerns and get back to them. I am attaching her communication to them.

The gist of her conclusion was that Vaughn was within its legal right to cancel the route. Inconvenience, distance, and even travel time have no legal relevance, currently. Power may be willing to go into Vaughn's district to pick up the children, but Vaughn may have its own legal or financial reasons for refusing this option. Further, since the matter is somewhat involved in ongoing litigation, it would be unwise to place any proposal for a vote before knowing the outcome of the litigation. If the portion of the Vaughn district in question is annexed into the Power district, this is all moot. If the boundary stays the same, it is still likely that Vaughn will retain its current route, unless the Cascade CTC discounts Vaughn's decision and determines that reinstating the route will generally improve the transportation system, and there is some reciprocal agreement from Power/Teton Co. However, actively sending Vaughn school district children to Power displaces potential revenue away from a Cascade County school, which also brings up entirely separate issues as to whether or not such a decision would be in the best interest of Cascade County. This would be a factor the CTC would probably need to consider before acting. These issues would need much further discussion

I spoke with Elizabeth Kaleva regarding the Territory Transfer Appeal. The Power Territory Attorney has submitted his briefing. Ms. Kaleva informed me that hers is almost completed and she will share a draft with us before submitting it to the Court. She asked that when you receive it, remember it has attorney client privileges and shouldn't be shared with anyone until submitted officially to the Court. You can share any concerns or questions with her or let me know and I'll communicate them with her.

Staff will join the custodians, Lynda and me back to work on August 18. All but office and custodial staff will attend a training in Great Falls on August 18 through our Curriculum Cooperative. The speaker will be nationally known speaker-Bill Daggett. He will be speaking about challenges and opportunities of the Common Core Standards, addressing today's challenges within the context of emerging trends, and creating system-wide focus on effectiveness and efficiency. The agenda is attached to my report. During the first week staff is back, we will also receive training on our new math/reading curriculum and the new Mileposts Data Management Program. I hope that you can join us for Open House Picnic and School Meeting on Thursday, August 21 from 6-7:30ish.

As of now, we have 118 students listed on our Roster at Vaughn School and 10 at Hillcrest Colony School. That is compared to 101 students at this time last year at Vaughn School with 103 on the first day of school and 10 at Hillcrest Colony. So right now, we are sitting at a total student count of 128 students compared to 113 last year, up 15 students. I received official accreditation for all 3 of our schools for the 2013-14 school year.

Chairman Brooks asked if there were any questions for the principal. There were none.

DISTRICT CLERK'S REPORT:

MCEL 2014: Registration for MCEL is August 1 – September 30, 2014 will cost \$250, October 1 – October 15, 2014 will cost \$275. Mr. Jardee, Mrs. Kohut, Jenny Links, Tracy Lewis (for sure) Cory, Eric & Judd unsure at this time. Mrs. Kohut will check again at September meeting.

Chairman Brooks asked if there were any further questions for the clerk. There were none.

VEA REPORT: None

SIMMS HIGH SCHOOL BOARD MEMBER REPORT: None

BUSINESS MATTERS:

- A. Board Policy #2221: (Attachment). Mr. Jardee shared sample policies from other districts. Concerns regarding staff traveling to work & bussing. Mr. Jardee stated he would look at current procedures and re-evaluate. The board held discussion about changes that could be evaluated. Mr. Jardee stated he would work with Joe Brott on policy and procedures.
- B. 2014-15 Assistant Custodial Hire: Mr. Jardee recommended hiring James Siefke as Assistant Custodian for the 2014-15 School Year as per contract. Tracy Lewis introduced a resolution to accept Mr. Jardee's recommendation to hire James Siefke as the Assistant Custodian Hire for the 2014-15 school year. Chairman Brooks asked for any further discussion. Being none he asked the clerk to poll the trustees:

Jenny-Aye Eric-Aye Cory-Aye Tracy-Aye Judd-Aye

Chairman Brooks asked if anyone wanted to change his or her vote. They did not. The resolution carried.

- C. Lunch Van Discussion: Mrs. Kohut shared with the board that the lunch van is 16 years old and there could be a possibility of something going wrong with it due to its age. Mrs. Kohut stated that the board should consider a plan to replace the lunch van. The board held discussion regarding the remaining years left on the lunch van and possible plans for replacement. Mr. Jardee and Mrs. Kohut shared with the board the possibility that if or when the board decided that there was a need to replace the lunch vehicle then the school could use it for an extra vehicle. The board held more discussion regarding the replacement of the lunch vehicle. Mr. Brooks would like to add this item to the September 2014 agenda .
- D. S.A.M. Presentation: Mr. Jardee shared a brief presentation on his membership in the School Administrators of Montana.
- E. 2013-2014 Trustees' Financial Summary: (Attachment) Mrs. Kohut summarized the TFS with the board and explained the different funds, revenues and expenditures. The board held discussion. Chairman Brooks asked the board if they had any further questions for the clerk regarding the TFS. There were none.
- F. Adoption of the 2014-2015 Budget: (Attachment) Mrs. Kohut shared the proposed budget for the 2014-15 school year. The board held discussion regarding the proposed budget. Eric Buhler introduced a resolution to adopt the 2014-2015 budget as presented. Chairman Brooks called for any further discussion. Being none he asked the clerk to poll the trustees:

Jenny-Aye Eric-Aye Cory-Aye Tracy-Aye Judd-Aye

Chairman Brooks asked if anyone wanted to change his or her vote. They did not. The resolution carried.

BOARD COMMENT: None.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA: None.

FUTURE AGENDA ITEMS:

- a. 2014 MCEL
- b. Group Presentation
- c. Policy #2221
- d. Bus Driver Hire
- e. Lunch Van Discussion

BOARD MEETING DATE: The next scheduled board meeting will be held at the Vaughn School on Tuesday, September 2nd, 2014 at 6:30pm.

ADJOURN: Chairman Brooks stated that with no objection, the meeting would stand adjourned. Being none, the meeting was adjourned on August 7, 2014 at 9:12p.m.


CHAIRMAN JUDD BROOKS


CLERK LYNDA KOHUT

VAUGHN PUBLIC SCHOOL

Expenditure List - September.
2014-2015

08/29/2014
11:42:09 AM

Select All (All Transactions).
Exclude Payroll.

Filename: FoxieToExpList (Vaughn Public Schools).tsv

Location: C:\Program Files\Foxie Lady Computers\Fund Accounting\Output\

Print by Number - Totals Only

Transaction	Number	To Whom	Amount	Date	Status
Claims Check	13956	ACADIA MONTANA	2,947.64	09/02/2014	Written
Claims Check	13957	ACE HARDWARE	43.97	09/02/2014	Written
Claims Check	13958	CAROLINA BIOLOGICAL SUPPLY COM	99.90	09/02/2014	Written
Claims Check	13959	CDI COMPUTER DEALERS INC	3,530.55	09/02/2014	Written
Claims Check	13960	CONTRACT FLOORING	9,999.00	09/02/2014	Written
Claims Check	13961	EMBARK FEDERAL CREDIT UNION	2,007.92	09/02/2014	Written
Claims Check	13962	GOLDEN TRIANGLE COOPERATIVE	380.00	09/02/2014	Written
Claims Check	13963	GREAT FALLS PUBLIC SCHOOLS	52.50	09/02/2014	Written
Claims Check	13964	JARDEE, DEAN	338.40	09/02/2014	Written
Claims Check	13965	LAMM, CURT	226.62	09/02/2014	Written
Claims Check	13966	LINKS, JENNIFER	128.20	09/02/2014	Written
Claims Check	13967	MEADOW GOLD GREAT FALLS	252.79	09/02/2014	Written
Claims Check	13968	MONTANA CRIMINAL RECORDS	27.25	09/02/2014	Written
Claims Check	13969	MONTANA INTERNET CORPORATION	120.00	09/02/2014	Written
Claims Check	13970	MONTANA WASTE SYSTEMS	219.05	09/02/2014	Written
Claims Check	13971	NORTHWESTERN ENERGY	1,066.16	09/02/2014	Written
Claims Check	13972	PRO BUILD	497.83	09/02/2014	Written
Claims Check	13973	SAFEGUARD BUSINESS SYSTEMS	190.99	09/02/2014	Written
Claims Check	13974	SAMS CLUB	147.24	09/02/2014	Written
Claims Check	13975	SCHOOL ADMINISTRATORS OF MONTA	300.00	09/02/2014	Written
Claims Check	13976	SCHOOLHOUSE IT INC.	1,157.00	09/02/2014	Written
Claims Check	13977	STAPLES	28.99	09/02/2014	Written
Claims Check	13978	SUN RIVER VALLEY SCHOOL DISTRI	420.00	09/02/2014	Written
Claims Check	13979	VALLEY COUNTRY STORE, INC	50.39	09/02/2014	Written
Claims Check	13980	VAUGHN-CASCADE CO. SEWER DISTR	148.87	09/02/2014	Written
			=====		
			24,381.26		

Overall Fund Totals

10,345.05	101-GENERAL	
7.40	110-TRANSPORTATION	
405.22	112-LUNCH	
13,623.59	115-MISC FEDERAL FUNDS	24,381.26 Elementary
=====		
24,381.26	Overall Total	

VAUGHN PUBLIC SCHOOL

Expense List - September.
2014-2015

9/29/2014
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Select All (All Transactions).
Exclude Payroll.

Filename: FoenixToExpList (Vaughn Public Schools).tsv
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Print by Number - Detail

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Claims Check	13957	ACE HARDWARE	43.97	17869	381541/3	BUILDING SUPPLIES	101-100-2600-615	09/02/2014	Written
Claims Check	13958	CAROLINA BIOLOGICAL SUPPLY COM	99.90	17859		SCIENCE SUPPLIES	101-100-1000-610	09/02/2014	Written
Claims Check	13959	CDI COMPUTER DEALERS INC	3,530.55	17803	417348	5 TEACHER COMPUTERS	101-100-1000-780	09/02/2014	Written
Claims Check	13960	CONTRACT FLOORING	9,999.00	17872		MULTI-PURPOSE ROOM F	115-329-2600-350	09/02/2014	Written
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Claims Check	13961	EMBARC FEDERAL CREDIT UNION	28.46	17874		DJ NAESP SUMMER CONF	101-100-2400-582	09/02/2014	Written
Claims Check	13961	EMBARC FEDERAL CREDIT UNION	450.33	17874		MISSOULA CONF HOTEL/	115-434-1000-582	09/02/2014	Written
Claims Check	13961	EMBARC FEDERAL CREDIT UNION	464.21	17874		TEACHING SUPPLIES	101-100-1000-610	09/02/2014	Written
Claims Check	13961	EMBARC FEDERAL CREDIT UNION	3.92	17874		SUMMER MAILING	101-100-2300-532	09/02/2014	Written
Claims Check	13961	EMBARC FEDERAL CREDIT UNION	56.00	17874		SUMMER CUSTODIAL LUN	101-100-2300-610	09/02/2014	Written
Claims Check	13961	EMBARC FEDERAL CREDIT UNION	1,000.00	17874		MCEL 2014 DJ,LK,JL,T	101-100-2300-582	09/02/2014	Written
		Total	2,007.92						
Claims Check	13962	GOLDEN TRIANGLE COOPERATIVE	380.00	17861		DR. DAGGETT WORKSHOP	101-100-1000-582	09/02/2014	Written
Claims Check	13963	GREAT FALLS PUBLIC SCHOOLS	52.50	17864	6384	2014-15 SCHOOL CALEN	101-100-2400-610	09/02/2014	Written
Claims Check	13964	JARDEE, DEAN	50.00	17882		REIMB PHONE CHARGES	101-100-2400-610	09/02/2014	Written
Claims Check	13964	JARDEE, DEAN	288.40	17882		AUG 2014 MILEAGE	101-100-2400-582	09/02/2014	Written
		Total	338.40						
Claims Check	13965	LAMM, CURT	226.62	17863		MISSOULA 21ST CENT C	115-434-1000-582	09/02/2014	Written
Claims Check	13966	LINKS, JENNIFER	128.20	17862		NEG/POLICY SYMPOSIUM	101-100-2300-582	09/02/2014	Written
Claims Check	13967	MEADOW GOLD GREAT FALLS	252.79	17871		AUGUST 2014 MILIK CH	112-910-3100-630	09/02/2014	Written
Claims Check	13968	MONTANA CRIMINAL RECORDS	27.25	17873		BACKGROUND CHECKS	101-100-2300-610	09/02/2014	Written
Claims Check	13969	MONTANA INTERNET CORPORATION	120.00	17877		SEPT/OCT 2014 INTERN	101-100-1000-530	09/02/2014	Written
Claims Check	13970	MONTANA WASTE SYSTEMS	219.05	17878		SEPT 2014 GARBAGE	101-100-2600-431	09/02/2014	Written
Claims Check	13971	NORTHWESTERN ENERGY	7.40	17860		ELECTRICITY 07/08-8/	110-100-2600-412	09/02/2014	Written
Claims Check	13971	NORTHWESTERN ENERGY	859.00	17860		ELECTRICITY 7/15-8/1	101-100-2600-412	09/02/2014	Written
Claims Check	13971	NORTHWESTERN ENERGY	199.76	17860		GAS 07/15-08/14/14	101-100-2600-411	09/02/2014	Written
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Claims Check	13972	PRO BUILD	497.83	17870		BUILDING SUPPLIES	101-100-2600-615	09/02/2014	Written
Claims Check	13973	SAFEGUARD BUSINESS SYSTEMS	190.99	17821		EXTRA-CURRICULAR WAR	101-100-2500-610	09/02/2014	Written
Claims Check	13974	SAMS CLUB	120.20	17876		SUMMER PROGRAM FOOD	112-910-3100-630	09/02/2014	Written

Expense List - September
2014-2015

VAUGHN PUBLIC SCHOOL

3/29/2014
11:42:17 AM

Print by Number - Detail

Transaction Number	To Whom	Amount	PO Number	Invoice	Purpose	Line Item Account	Date	Status
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		147.24	Total					
Claims Check 13975	SCHOOL ADMINISTRATORS OF MONTA	300.00	17866	474	ADMINISTRATORS INSTI	101-100-2400-582	09/02/2014	Written
Claims Check 13976	SCHOOLHOUSE IT INC.	1,157.00	17879		SEPT 2014 SERVICE AG	101-100-1000-350	09/02/2014	Written
Claims Check 13977	STAPLES	28.99	17875		WED ENVELOPES	101-100-1000-610	09/02/2014	Written
Claims Check 13978	SUN RIVER VALLEY SCHOOL DISTRI	420.00	17881		2014 FOOTBALL PARTIC	101-720-3500-810	09/02/2014	Written
Claims Check 13979	VALLEY COUNTRY STORE, INC	7.79	17865		MAINT DEPT SUPPLIES	101-100-2600-610	09/02/2014	Written
Claims Check 13979	VALLEY COUNTRY STORE, INC	5.19	17865		SUMMER LUNCH PROGRAM	112-910-3100-630	09/02/2014	Written
Claims Check 13979	VALLEY COUNTRY STORE, INC	37.41	17865		MOWER GAS	101-100-2600-624	09/02/2014	Written
		50.39	Total					
Claims Check 13980	VAUGHN-CASCADE CO. SEWER DISTR	148.87	17880		SEPTEMBER 2014 WATER	101-100-2600-421	09/02/2014	Written
		24,381.26						

Overall Fund Totals

10,345.05	101-GENERAL
7.40	110-TRANSPORTATION
405.22	112-LUNCH
13,623.59	115-MISC FEDERAL FUNDS
	24,381.26 Elementary
24,381.26	Overall Total

VAUGHN PUBLIC SCHOOL

Expenditure List - September.
2014-2015

08/29/2014
11:03:10 AM

Select All (All Transactions).
Payroll Only.

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Location: C:\Program Files\Foxie Lady Computers\Fund Accounting\Output\

Print by Number - Totals Only

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Payroll Check	15142	Employee	218.56	09/02/2014	Written
Payroll Check	15143	Employee	802.01	09/02/2014	Written
Payroll Check	15144	Employee	2,023.55	09/02/2014	Written
Payroll Check	15145	Employee	3,525.38	09/02/2014	Written
Payroll Check	15146	Employee	216.61	09/02/2014	Written
Payroll Check	15147	Employee	1,545.64	09/02/2014	Written
Payroll Check	15148	Employee	1,564.19	09/02/2014	Written
Payroll Check	15149	Employee	43.16	09/02/2014	Written
Payroll Check	15150	Employee	652.01	09/02/2014	Written
Payroll Check	15151	Employee	27,035.89	09/02/2014	Written
Payroll Check	15152	403(B)/TSA	680.00	09/02/2014	Written
Payroll Check	15153	AFLAC-PRE-TAX	46.80	09/02/2014	Written
Payroll Check	15154	American Fidelity-Pre-Tax	353.22	09/02/2014	Written
Payroll Check	15155	American Fidelity-Medical Flex	550.00	09/02/2014	Written
Payroll Check	15156	DNTL/VSN INS-TAXFREE	2,672.96	09/02/2014	Written
Payroll Check	15157	Equity Process Management	553.29	09/02/2014	Written
Payroll Check	15158	SOCIAL SECURITY	10,108.56	09/02/2014	Written
Payroll Check	15159	Lgdi, Inc	743.95	09/02/2014	Written
Payroll Check	15160	MUST-TAXFREE	6,548.00	09/02/2014	Written
Payroll Check	15161	PERS - New Hire	1,260.96	09/02/2014	Written
Payroll Check	15162	STATE TAX	1,650.00	09/02/2014	Written
Payroll Check	15163	TEACHERS RETIREMENT	7,377.08	09/02/2014	Written
Payroll Check	15164	The Lincoln National Life Insu	147.17	09/02/2014	Written
Payroll Check	15165	UNEMPLOYMENT INSURANCE	189.02	09/02/2014	Written
			=====		
			70,686.93		

Overall Fund Totals

52,355.83	101-GENERAL	
2,842.19	110-TRANSPORTATION	
894.65	112-LUNCH	
7,814.03	114-RETIREMENT	
6,638.63	115-MISC FEDERAL FUNDS	
141.60	121-COMPENSATED ABSENCE	70,686.93 Elementary
=====		
70,686.93	Overall Total	

**MSGIA and MASBO presents
VETERAN CLERK WORKSHOP
MTSBA 4th FLOOR TRAINING ROOM
COMPASS BLOCK - 863 GREAT NORTHERN BLVD
HELENA**

Thursday, Sept. 11

- 8:15 Coffee, tea and breakfast snacks
Greeting and Opening Remarks (Shawn Bubbs and Denise Williams)
- 8:30 MSGIA sessions
- Covering Volunteers
 - What is Employee Compensation
 - Cooperative Agreements
 - Independent Contractors
- 12:00 Lunch provided by MASBO (4th floor)
- 1:00 "Budget Show & Tell" (30 minutes each)
- AA District - Brian Patrick, Great Falls Schools
 - A District - Mike Arnold, Havre Schools
 - B District - Jen Mettler, Baker Schools
 - C District - Jacki Young, Fairview Schools
- 3:00 Break
- 3:10 Passing the Baton: Creating a Legacy of Excellence in Your District - Mike Waterman and Steve Johnson, Bozeman Schools
- 4:00 Done for the Day!
- 6:00-10:00 Reception by MSGIA

Friday, Sept. 12 - "Legislative Gear-Up"

- 8:15 Coffee, tea and breakfast snacks
- 8:30 State Revenues and K-12 Funding - Nancy Hall, Office of Budget and Program Planning
- 9:45 Taxable Value and the Tax Appeal Process - Gene Walborn, Dept. of Revenue
- 10:45 15-minute break
- 11:00 Preparing and Delivering Testimony for Committee Hearings - Bob Vogel, MTSBA
- 12:00 Lunch provided by MASBO (4th floor)
- 1:00 Using the LAWS website - Susan Fox and Sonia Gavin, MT Legislative Services
- 2:00 15-minute break
- 2:15 Montana Public Education Center (MT-PEC) Report - Denise Williams, MASBO
- 3:15 Wrap up and go home



Sept 23

SNP Administrative Workshop 2014

Agenda

- 9:00 am **Get to Know OPI**
- 9:30 am **Introduction to the New Direct Certification Application (DCA) System**
- 10:30 am **Activity:** Work in DCA to complete round one of Direct Certification for SY 2014-15
- 11:30 am **DCA Feedback and Discussion**
- 12:00 pm **Lunch**
- 1:00 pm **Administrative Requirements (SNP Checklist 2014)**
- Free and Reduced Applications
 - Paid Lunch Equity
 - Non Program Revenue
- 2:30 pm **Verification**
- 3:00 pm **Closing**

To ensure you get the most out of your day spent with us, please complete the following prior to attending a workshop:

- Make sure your school enrollment data in AIM is up to date.
- Make sure you have an active DCA user name and password.
 - Please call OPI School Nutrition Programs prior to attending the workshop if you do not have an active DCA Log-in.

Also, please bring the following items with you to the workshop:

- Active DCA user name and password.
- The number of paid lunches served at all schools during SY 2012-13 and October 2010.
- Paid lunch prices for each school in your district.
- Fund 12 (Food Service) budget for SY 2013-14 and planned budget for SY 2014-15.
- Number of ala cart sales, adult meals, and second portions served in SY 2013-14.

If you plan on bringing your own computer, please ensure it has the following:

- **Preferred Systems:** Windows PC
- **Other Systems:** Mac OS X or newer or Linux (latest release of build), and Tablets with a desktop mode will also work.
- **Browser Requirements:** Firefox, Chrome, Safari, Internet Explorer 9. Other browsers may have compatibility problems.

September 2, 2014

Dear Vaughn School Board of Trustees,

Listed below are my attendance agreement recommendations for 2014-15 based on the agreements we have received to date.

Approve from Great Falls:

Kindergarten

I. Schulze

3rd Grade

C. Socia

4th Grade

J. Schulze

5th Grade

D. Socia

D. Schulze

6th Grade

S. Schulze

Respectfully Submitted,

Dean V. Jardee, Principal

Substitute List 2014-2015

Non-Certified

Shirley Sheldon
Rhonda Lopez
Melissa Jardee
Megan Fryberger
Kimberly Lattin
Marsha Enochs
Tobi Hvlanicka
Jessica Dykstra

Bus Drivers

Pam Fryberger
Scotty Wilson

Bus Route

*These are tentative times that will be followed the first week and modified as needed. Changes will be announced. Please arrive at your stop five minutes in advance.

Bus Route #2-Anderson/Gordon/Sun Prairie	
Morning Schedule	
Location	Time
Leave School	6:40 am
773 Anderson Road	7:05 am
251 Gordon Road	7:20 am
Sun Prairie Sinclair Station	7:35 am
School	7:45 am
Afternoon Schedule	
Leave School	4:15 pm
Sun Prairie Sinclair Station	4:25 pm
251 Gordon Road	4:40 pm
773 Anderson Road	4:55 pm
School	5:20 pm

Bus Route

*These are tentative times that will be followed the first week and modified as needed. Changes will be announced. Please arrive at your stop five minutes in advance.

Bus Route #1-Vaughn/McIver	
Morning Schedule	
Location	Time
Leave School	7:05 am
Sun Meadow Road Mailboxes	7:13 am
885 McIver	7:17 am
944 McIver	7:19 am
Pullout-North side 197 U.S. Hwy 89	7:29 am
255 U.S. Highway 89	7:31 am
Dear Lane Loop	7:32-7:37 am
Pullout-South Side of Highway	7:39 am
42 4 th Street	7:44 am
Sun Loop Trailer Park (South Entry)	7:45 am
830 1 st Ave	7:46 am
945 1 st Ave	7:47 am
East 2 nd Ave.	7:48 am
1141 3 rd Ave.	7:49 am
1191 1 st Ave	7:50 am
School	7:55 am
Afternoon Schedule	
Leave School	4:15 pm
Pullout-North side 197 U.S. Hwy 89	4:18 pm
255 U.S. Highway 89	4:19 pm
Dear Lane Loop	4:20-4:25 pm
Pullout-South Side of Highway	4:27 pm
42 4 th Street	4:29 pm
Sun Loop Trailer Park (South Entry)	4:30 pm
830 1 st Ave	4:31 pm
945 1 st Ave	4:32 pm
East 2 nd Ave.	4:33 pm
1141 3 rd Ave.	4:34 pm
1191 1 st Ave	4:35 pm
Sun Meadow Road Mailboxes	4:42 pm
885 McIver	4:46 pm
944 McIver	4:48 pm
School	5:02 pm

VAUGHN PUBLIC SCHOOL

PRINCIPAL GOAL SETTING FORM

DATE: September 1, 2014

PRINCIPAL'S NAME: Dean V. Jardee

JOB GOAL: TO PROVIDE LEADERSHIP IN DEVELOPING AND MAINTAINING THE BEST POSSIBLE EDUCATIONAL PROGRAMS AND SERVICES.

List three individual professional goals on which you would like to focus on for the school year. For each goal list some actions you hope to take to achieve them.

1.) To increase my average score on staff evaluation of principal survey to above 3.5 in the areas of:

- ... Appropriately Manages Conflict (3.0)
- ... Shoulders Responsibility (3.08)
- ... Is an effective, consistent, and fair disciplinarian (3.15)
- ... Involves the community in planning and problem solving for the District (2.33)
- ... Ensures that parents are aware of instructional programs and other activities in the school. (3.00/2.75)

Action Plan:

- *I will schedule a meeting with each staff member each quarter to discuss progress toward goals, how I can best support them, and any questions or concerns they have.
- *I will attend workshops and trainings on how best to manage conflict and supervise more effectively.
- *I will reach out to parents and community members to assist with planning of our school-wide plans
- *I will utilize necessary technologies to communicate better with parents.
- *I will use other unconventional as well as conventional ways to communicate with parents and community members.
- * I will develop a discipline matrix for common misbehaviors.
- *I will create a weekly edition of SchoolNotes which will be shared on the website.
- *I will work with the Board Chairman to have a section of our Board meeting that contains information about school programs and activities.

2.) To facilitate the implantation of the new Math and Reading Common Core Curriculum Material adopted by the Board of Trustees.

Action Plan:

*I will hold bi-monthly meetings for staff members to voluntarily attend to share what is working and frustrations to provide support for each other.

*I will provide professional development for teachers to prepare them for the instructional methods used in the new materials.

*I will do formative assessments to provide feedback for teachers.

*I will provide supplementary, individualized information and modeling for teachers in the area in which they set their goals.

*Teachers will meet with me quarterly to discuss progress towards goals.

3.) To facilitate and maximize the implementation of the Mileposts Program.

Action Plan:

*I will work closely with the RTI team to assure that we have current data in the program for teachers to use.

*I will have monthly work sessions where staff members will login to Mileposts and create intervention plans for students.

*I will work with our Administrative Assistant and RTI Coordinator to print off necessary lists and/or data for staff members to use in planning instruction.

How can the Board of Trustees help you achieve your professional goals? Please be as specific as possible.

- 1.) Support me in my endeavors to provide staff development opportunities for staff and my expectations of personal goal setting for them.
- 2.) Provide the necessary financial resources to accomplish my goals.
- 3.) Provide necessary release time to receive professional development for myself so I can provide leadership to a very diverse staff.
- 4.) Share with me any concerns or questions that you or other community members may have regarding Vaughn School performance.

What Does the GTCC Do For You and Your School?

Diana Knudson GTCC Director Website--gtccmt.org

2014-15

- Helps schools comply with federal and state mandates that dictate that curriculum tied to the MT Standards must be in place and on a five-year review cycle along with assessments.
- Provides support with professional development focusing on research-based, best practice programs that provide college credit through workshops. The Summer Institute offers 25 workshops and will be advertised the end of March.
- Gives teachers the opportunity to develop curriculum and hone their leadership skills. When teachers work on curriculum and assessment development, they receive experience that looks great on a resume, develops individual leadership skills, and provides training in curriculum issues.
- Updated support with Montana Common Core Standards. GTCC is aligned to Montana Common Core Standards with math, reading, and writing as well as writing objectives for history. This has all been done since Montana adopted the common core in 2012.
- Aids schools in curriculum mapping, alignment, instruction, and assessment.
- Develops an in-depth summary of professional development throughout the year for member schools to use in Effectiveness Reports for OPI.
- Provides member schools with a shared curriculum director whose goal is to “be there” for schools in order serve our teachers and students efficiently and effectively.
- Gives teachers new friends and a much larger support group than our small schools can do alone!

1 **Vaughn Elementary**

2
3 **INSTRUCTION**

4
5 Interscholastic Activities

6
7 The District recognizes the value of a program of interscholastic activities as an integral part of
8 the total school experience. The program of interscholastic activities will include all activities
9 relating to competitive sport or intellectual contests, games or events, or exhibitions involving
10 individual students or teams of students of this District, when such events occur between schools
11 outside this District.

12
13 All facilities and equipment utilized in the interscholastic activity program, whether or not the
14 property of the District, will be inspected on a regular basis. Participants will be issued
15 equipment which has been properly maintained and fitted.

16
17 An activity coach must be properly trained and qualified for an assignment as described in the
18 coach’s job description. A syllabus which outlines the skills, techniques, and safety measures
19 associated with a coaching assignment will be distributed to each coach. All personnel coaching
20 intramural or interscholastic activities will hold a current valid first aid certificate.

21
22 The Board recognizes that certain risks are associated with participation in interscholastic
23 activities. While the District will strive to prevent injuries and accidents to students, each parent
24 or guardian will be required to sign an “assumption of risk” statement indicating that the parents
25 assume all risks for injuries resulting from such participation. A participant will be free of injury
26 and will have fully recovered from illness before participating in any event.

27
28 Coaches and/or trainers may not issue medicine of any type to students. This provision does not
29 preclude the coach and/or trainer from using approved first aid items.

30
31
32
33 Cross Reference: 3416 Administering Medicines to Students

34
35 Legal Reference: 10.55.707, ARM Certification
36 37.111.825, ARM Health Supervision and Maintenance

37
38 Policy History:

39 Adopted on: 8/13/07

40 Reviewed on:

41 Revised on: