



Home of the Wildcats

Vaughn Public School

AGENDA

September Regular Board Meeting

Tuesday, October 7, 2014

6:30 pm - Vaughn School

480 Central Avenue (PO Box 279

Vaughn, Montana 5948'

965-223

1. **Welcome/Introduction of Visitors**
2. **Consent Agenda**
 - a.) Approval of past Board minutes (September 2, 2014)
 - b.) Approval of warrants and claims
 - c.) Approval of Travel and Workshop
 - i. October 7/GTCC Technology Committee/Harvey/Great Falls
 - ii. October 27/CSPD Math Training/Hughes, Molyneaux, L. Sheldon/Neumann/Great Falls
 - iii. November 4/GTCC Music Committee/Coons/Great Falls
 - iv. November 5/GTCC Science Committee/Wollan, J. Sheldon/Great Falls
 - v. November 17/GTCC Technology Committee/Harvey/Great Falls
 - d.) 2014-15 Out of District Student Attendance Agreements
 - i. G. McCracken-8th Grade
 - ii. I. McCracken-7th Grade
3. **Principal's Report**
3. **District Clerk's Report**
 - a.) Budget Amendment
4. **VEA Report**
5. **Simms High School Board Member Report**
6. **Business Matters (action)**
 - a.) North Central Learning Resource Center-Presentation
 - b.) 2014 MCEL Billings, Montana
 - c.) First Aid Training Policy
 - d.) Policy 2221-School Closure
 - e.) Transportation Safety/Use of Personal Vehicles
 - f.) Principal's Pre-Evaluation Conference (Executive Session)
7. **Board Comment**
8. **Public Comment on items not on the agenda**
9. **Future Agenda Items**
10. **Adjourn**

Notice Regarding Public Comment

Montana law requires school districts and other public agencies to include on the agenda for public meetings an item allowing public comment on any *public matter not otherwise specifically listed on the agenda* that is within the jurisdiction of the agency. The procedure for such comment can be found on the back of board agendas. As has also been the practice of the District, and in accordance with Montana law, if any member desires to speak to an item that is *specifically listed/identified on the agenda*, you will be allowed to do so when the item comes up for discussion and action. The public comment portion of the agenda is not the time designated to hear items that are specifically listed/identified on the agenda.

Depending on the number of persons who wish to address the Board, the Board Chairperson may place reasonable time limits on comments, in order to maintain and ensure effective and efficient operations of the Board.

By law the District cannot take any action on any matter discussed during the "public comment" portion of the meeting, until such time as the matter is specifically noticed on the agenda, and the public has been allowed the opportunity to comment.

**REGULAR BOARD MEETING OF THE
VAUGHN PUBLIC SCHOOL
SEPTEMBER 2, 2014**

ATTENDANCE: School District #74 Board of Trustees held their regular board meeting on September 2, 2014 at 6:30 p.m. at the Vaughn School. Present for the Board were Chairman Judd Brooks, Jenny Links, Eric Buhler and Tracy Lewis. Cory Eli and Lynda Kohut, Clerk were absent. Pam Fryberger was the VEA representative for this meeting. Dean Jardee, Principal was present. Shanda Sawyer was present as the Simms Board Representative.

WELCOME: Chairman Brooks welcomed the visitors and called the meeting to order at 6:31 p.m.

APPROVAL OF CONSENT AGENDA: The trustees reviewed the consent agenda. Eric Buhler introduced a resolution to approve the consent agenda as presented. Chairman Brooks called for any further discussion. Being none he asked the clerk to poll the trustees:

Jenny-Aye Eric-Aye Tracy-Aye Judd-Aye

Chairman Brooks asked if anyone wanted to change his or her vote. They did not. The resolution carried.

PRINCIPAL'S REPORT:

The school year has started out wonderfully. The district enrollment including the Hutterite Colony is currently at 130 students compared to our ANB of 125 students last year. That is a 4% increase which by Montana Code Annotated 20-9-314, we should be able to put in for an increase ANB due to unusual enrollment increase because of a 4% increase or 40 students, whichever is smaller. It won't add a lot to our budget, but will be a small increase.

The staff members who went to the Dr. Daggett training on August 18 learned about the many ways that education is changing in the 21st Century. His thoughts and ideas were very thought-provoking and will serve as great conversation pieces throughout the year. We also received 4 hours of training on the new Mileposts Data Management Program we purchased to be in compliance with new legislation. Some of us have already used it for creating reading and math groups and determining instructional interventions for students. I'll share more with you at a later meeting.

Our Back-To-School Night which was sponsored by PTO and the WATCH program was very well attended. We have several new families, and it was great to connect with them before school started.

The website is up and current. We will keep putting the word out about it throughout the year.

I told you I would share my professional goals with you at the September meeting. They are attached to the minutes. I look forward to sharing progress toward these goals with you throughout the year. I appreciate the support and feedback you provide to me as I work with you.

Upcoming events include numerous Volleyball and Football games. Keep checking the webpage for the latest schedules. Also, each week, I post the School Notes with important information.

Chairman Brooks asked if there were any questions for the principal. There were none.

DISTRICT CLERK'S REPORT: None.

VEA REPORT: Mrs. Fryberger shared that the staff has started the new math and reading curriculum this week. There has been a little confusion with the two busses, but procedures seem to be working well. Pictures will be on September 18. New staff and staff in new positions seem to be doing well. We have a lot of new kids. Staff is getting great feedback about our school.

SIMMS HIGH SCHOOL BOARD MEMBER REPORT: August Board meeting was pretty quick. Sun River thought they were going to see a hit in enrollment, but they were only 4 students down. Much relief. The kitchen project is finished. They are working on the High School eligibility rules and policies. They are moving eligibility to two weeks instead of at the mid-terms.

BUSINESS MATTERS:

- A. Golden Triangle Curriculum Cooperative Executive Director-Presentation: Diana Knudsen shared with the Board about the Cooperative. Her talking points are attached.

- B. Board Policy #2221: Mr. Jardee said he would work on the suggested language by Trustee Buhler from the August meeting. He will present it at the October meeting.

- C. Board Policy #2151: Discussion centered around line 19 and 20 regarding all coaches holding a current valid first aid certificate. The Board would like the Athletic Director and Administrator to discuss this issue further and present a recommendation at the October meeting which addresses the following criteria: Having at least one person first-aid trained at each athletic event and cost of training all coaching staff.

- D. 2014-15 Bus Driver Hire: Mr. Jardee recommended that the Board hire Tim Gradl as the 2014-15 Bus Driver. Tracy Lewis introduced a resolution to accept Mr. Jardee's recommendation with the stipulation that a district-employee ride along with him until his background check is approved.

Jenny-Aye Eric-Aye Tracy-Aye Judd-Aye

Chairman Brooks asked if anyone wanted to change his or her vote. They did not. The resolution carried.

- E. Lunch Van Discussion: Tabled until the October meeting.

- F. 2014 MCEL Billings: Tracy, Jenny, and Judd are going for sure. Eric is unable to attend. The Clerk will contact Cory.

BOARD COMMENT: Chairman Brooks shared about a conversation about Vaughn School on Great Falls Online Garage Sale. He said that the comments were very positive.

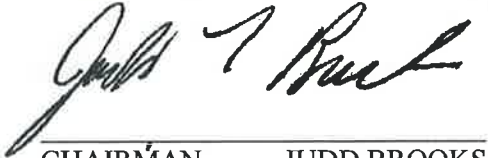
PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA: None.

FUTURE AGENDA ITEMS:

- a. 2014 MCEL
- b. First Aid Training Policy
- c. Mileage Reimbursement to the Colony
- d. Policy #2221-School Closure
- e. Transportation Safety/Use of Personal Vehicles
- f. North Central Learning Resource Center Presentation

BOARD MEETING DATE: The next scheduled board meeting will be held at the Vaughn School on Tuesday, October 7th, 2014 at 6:30 pm.

ADJOURN: Chairman Brooks stated that with no objection, the meeting would stand adjourned. Being none, the meeting was adjourned on September 2, 2014 at 7:49 p.m.



CHAIRMAN JUDD BROOKS



PRINCIPAL DEAN JARDEE

VAUGHN PUBLIC SCHOOL

Expenditure List - October.
2014-2015

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Select All (All Transactions).
Exclude Payroll.

Filename: FoxieToExpList (Vaughn Public Schools).tsv

Location: C:\Program Files\Foxie Lady Computers\Fund Accounting\Output\

Print by Number - Totals Only

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Claims Check	13982	ACE HARDWARE	34.36	10/07/2014	Written
Claims Check	13983	AVAYA, INC.	144.52	10/07/2014	Written
Claims Check	13984	BENEFIS HOSPITALS	86.38	10/07/2014	Written
Claims Check	13985	BRONEC, LAYLA	150.15	10/07/2014	Written
Claims Check	13986	CED-KENT CREDIT	85.35	10/07/2014	Written
Claims Check	13987	CULLIGAN WATER	98.00	10/07/2014	Written
Claims Check	13988	EMBARK FEDERAL CREDIT UNION	1,005.79	10/07/2014	Written
Claims Check	13989	GLACIER GATEWAY	1,278.19	10/07/2014	Written
Claims Check	13990	GLASS DOCTOR	49.00	10/07/2014	Written
Claims Check	13991	GREAT FALLS PUBLIC SCHOOLS	2,635.10	10/07/2014	Written
Claims Check	13992	HARVEY, KATHY	527.70	10/07/2014	Written
Claims Check	13993	HOME DEPOT	28.54	10/07/2014	Written
Claims Check	13994	JARDEE, DEAN	134.00	10/07/2014	Written
Claims Check	13995	JW PEPPER	70.98	10/07/2014	Written
Claims Check	13996	KITTLESON BAND INSTRUMENT REPA	270.00	10/07/2014	Written
Claims Check	13997	KOHUT, LYNDIA	115.80	10/07/2014	Written
Claims Check	13998	KUMMER, PHYLLIS	32.68	10/07/2014	Written
Claims Check	13999	LEC ENTERPRISES	4,517.79	10/07/2014	Written
Claims Check	14000	LIBERTY ELECTRIC	625.00	10/07/2014	Written
Claims Check	14001	LINKS, JENNIFER	100.80	10/07/2014	Written
Claims Check	14002	MASBO	125.00	10/07/2014	Written
Claims Check	14003	MASCO JANITORIAL	890.86	10/07/2014	Written
Claims Check	14004	MEADOW GOLD GREAT FALLS	966.61	10/07/2014	Written
Claims Check	14005	MONTANA INTERNET CORPORATION	713.33	10/07/2014	Written
Claims Check	14006	MONTANA LABOR LAW POSTER SERVI	67.25	10/07/2014	Written
Claims Check	14007	MONTANA WASTE SYSTEMS	317.65	10/07/2014	Written
Claims Check	14008	NORTHWESTERN ENERGY	1,491.98	10/07/2014	Written
Claims Check	14009	PITNEY BOWES	126.42	10/07/2014	Written
Claims Check	14010	PRO BUILD	159.99	10/07/2014	Written
Claims Check	14011	RODS MUSIC AND SOUND	26.00	10/07/2014	Written
Claims Check	14012	SAMS CLUB	1,797.54	10/07/2014	Written
Claims Check	14013	SAWYER, SHANDA	199.90	10/07/2014	Written
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Claims Check	14017	SUN RIVER VALLEY SCHOOL DISTRI	7,637.78	10/07/2014	Written
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Expense List - October.
2014-2015

VAUGHN PUBLIC SCHOOL

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Print by Number - Detail

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Claims Check 13986	CB-D-KENT CREDIT	85.35	17891	2808-657212	BALLASTS	101-100-2600-615	10/07/2014	Written
Claims Check 13987	CULLIGAN WATER	98.00	17893		WATER/RENTAL	101-100-2400-610	10/07/2014	Written
Claims Check 13988	EMARK FEDERAL CREDIT UNION	254.68	17885		TEXTBOOKS HISTORY/SC	101-100-1000-640	10/07/2014	Written
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Expense List - October.
2014-2015

VAUGHN PUBLIC SCHOOL

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Print by Number - Detail

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Claims Check 14002	MASBO	125.00	17906	1789	MASBO VETERAN CLERK	101-100-2500-582	10/07/2014	Written
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Claims Check 14012	SAMS CLUB	16.48	17889		BUS SUPPLIES	110-100-2700-610	10/07/2014	Written

Expense List - October.
2014-2015

VAUGHN PUBLIC SCHOOL

10/03/2014
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Print by Number - Detail

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Claims Check 14012	SAMS CLUB	39.92	17889		OFFICE SUPPLIES	101-100-2400-610	10/07/2014	Written
Claims Check 14012	SAMS CLUB	13.98	17889		ART SUPPLIES	101-100-1000-610	10/07/2014	Written
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	Total	1,797.54						
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	Total	199.90						
Claims Check 14014	SCHOOL SPECIALTY	415.32	17858	208113184335	TEACHER SUPPLIES	115-198-1000-610	10/07/2014	Written
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	Total	692.20						
Claims Check 14015	SCHOOLHOUSE IT INC.	1,157.00	17923	131	OCT 2014 SERVICE AGR	101-100-1000-350	10/07/2014	Written
Claims Check 14016	STAPLES	7.12	17907		OFFICE SUPPLIES	101-100-1000-610	10/07/2014	Written
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	Total	42.77						
Claims Check 14017	SUN RIVER VALLEY SCHOOL DISTRI	219.73	17883	771541	FOOD PROGRAM FRUIT	112-910-3100-630	10/07/2014	Written
Claims Check 14017	SUN RIVER VALLEY SCHOOL DISTRI	3,250.00	17883		2014 WRESTLING SPORT	101-720-3500-350	10/07/2014	Written
Claims Check 14017	SUN RIVER VALLEY SCHOOL DISTRI	4,168.05	17883		AUG/SEPT 2014 LUNCHE	112-910-3100-630	10/07/2014	Written
	Total	7,637.78						
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Claims Check 14019	VAUGHN PARENT TEACHER ORGANIZA	89.65	17901		BACK TO SCHOOL FAMIL	115-434-1000-610	10/07/2014	Written
Claims Check 14020	VAUGHN-CASCADE CO. SEWER DISTR	161.76	17894		OCTOBER 2014 WATER/S	101-100-2600-421	10/07/2014	Written
Claims Check 14020	VAUGHN-CASCADE CO. SEWER DISTR	13.00	17894		SEPTEMBER 2014 WATER	101-100-2600-421	10/07/2014	Written
	Total	174.76						
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	Total	40,385.85						

Previous Year Encumbrances and Accrual Fund Subtotals:

Amount	Fund
1,675.38	- 101
299.75	- 115
1,975.13	- Overall

VAUGHN PUBLIC SCHOOL

Expenditure List - October.
2014-2015

10/03/2014
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Select All (All Transactions).
Payroll Only.

Filename: FoxieToExpList (Vaughn Public Schools).tsv

Location: C:\Program Files\Foxie Lady Computers\Fund Accounting\Output\

Print by Number - Totals Only

Transaction	Number	To Whom	Amount	Date	Status
Payroll Check	15166	Employee	357.87	10/01/2014	Written
Payroll Check	15167	Employee	1,767.39	10/01/2014	Written
Payroll Check	15168	Employee	952.38	10/01/2014	Written
Payroll Check	15169	Employee	77.57	10/01/2014	Written
Payroll Check	15170	Employee	669.58	10/01/2014	Written
Payroll Check	15171	Employee	40,972.90	10/01/2014	Written
Payroll Check	15172	403(B)/TSA	680.00	10/01/2014	Written
Payroll Check	15173	AFLAC-PRE-TAX	46.80	10/01/2014	Written
Payroll Check	15174	American Fidelity-After Tax	570.98	10/01/2014	Written
Payroll Check	15175	American Fidelity-Medical Flex	605.55	10/01/2014	Written
Payroll Check	15176	DNTL/VSN INS-TAXFREE	2,859.05	10/01/2014	Written
Payroll Check	15177	Equity Process Management	590.86	10/01/2014	Written
Payroll Check	15178	FEDERAL TAX	12,639.02	10/01/2014	Written
Payroll Check	15179	Lgdi, Inc	743.95	10/01/2014	Written
Payroll Check	15180	MEA	1,030.92	10/01/2014	Written
Payroll Check	15181	MUST-TAXFREE	6,548.00	10/01/2014	Written
Payroll Check	15182	PERS - New Hire	2,070.62	10/01/2014	Written
Payroll Check	15183	STATE TAX	2,092.00	10/01/2014	Written
Payroll Check	15184	TEACHERS RETIREMENT	8,376.47	10/01/2014	Written
Payroll Check	15185	The Lincoln National Life Insu	172.92	10/01/2014	Written
Payroll Check	15186	Employee	178.92	10/13/2014	Written
Payroll Check	15187	Employee	981.85	10/13/2014	Written
Payroll Check	15188	SOCIAL SECURITY	204.94	10/13/2014	Written
Payroll Check	15189	STATE TAX	27.00	10/13/2014	Written
Payroll Check	15190	Workmans Comp	1,271.72	10/01/2014	Written
			=====		
			86,489.26		

Overall Fund Totals

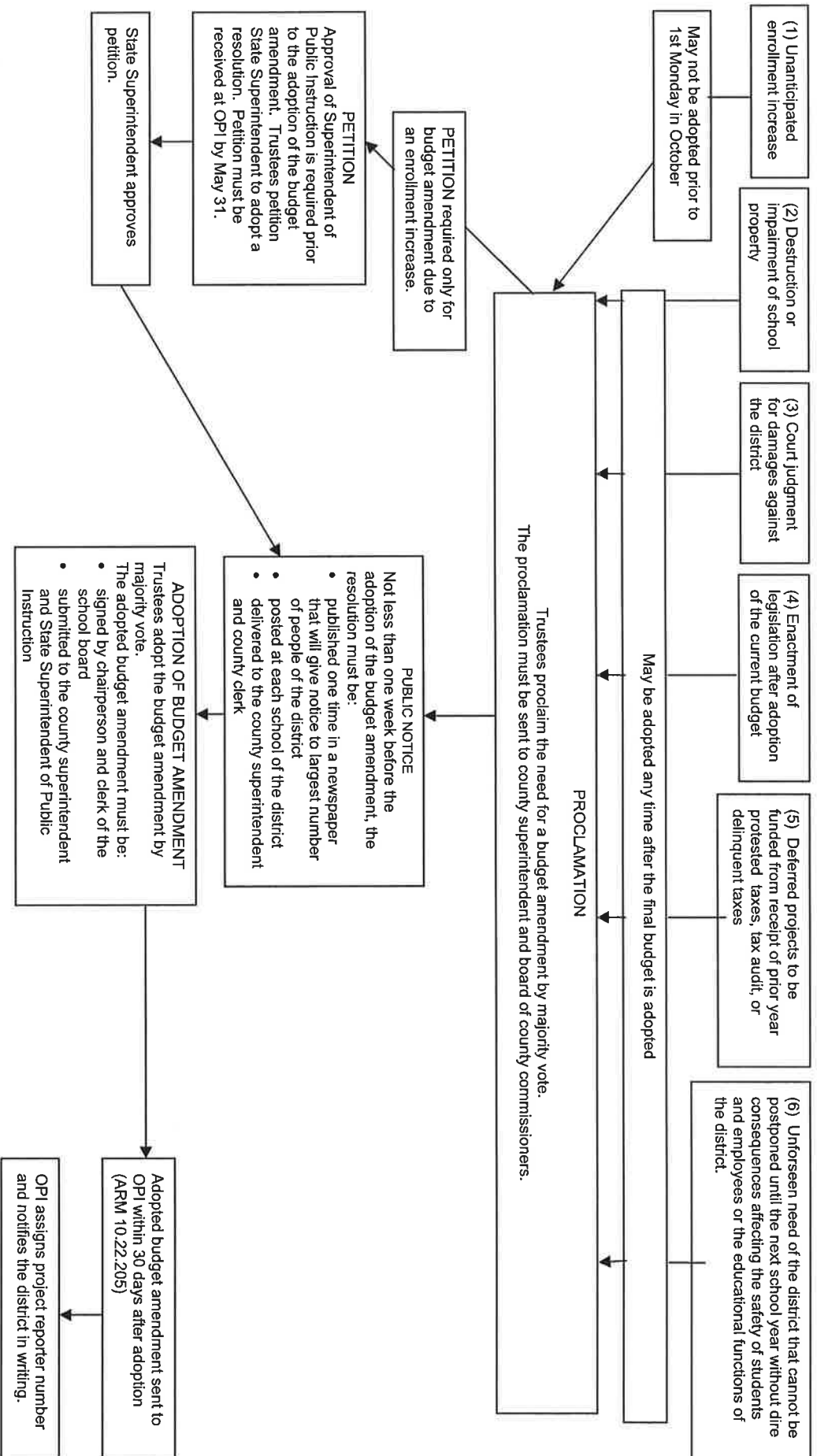
61,410.50	101-GENERAL	
4,627.21	110-TRANSPORTATION	
2,074.37	112-LUNCH	
9,167.70	114-RETIREMENT	
9,208.67	115-MISC FEDERAL FUNDS	
0.81	121-COMPENSATED ABSENCE	86,489.26 Elementary
=====		
86,489.26	Overall Total	

Vaughn Public School Extra-Curricular Warrants

SEPTEMBER 2014

<u>Check#</u>	<u>To Whom:</u>	<u>Amount</u>	<u>Reason</u>	<u>Fund</u>
2753	CASCADE COUNTY	\$ 28.33	REIMB GENERAL	POP FUND
2754	LYNNETTE SHELDON	\$ 80.00	VBALL REFEREE	VOLLEYBALL FUND
2755	CASH	\$ 110.00	ADM CASH BOX	ALL SPORT FUND
2756	LYNNETTE SHELDON	\$ 80.00	VBALL REFEREE	VOLLEYBALL FUND
2757	LYNNETTE SHELDON	\$ 20.00	VBALL REFEREE	VOLLEYBALL FUND
2758	LYNNETTE SHELDON	\$ 40.00	VBALL REFEREE	VOLLEYBALL FUND
2759	LYNNETTE SHELDON	\$ 20.00	VBALL REFEREE	VOLLEYBALL FUND
2760	CASCADE COUNTY	\$ 173.40	VBALL REFEREE	VOLLEYBALL FUND
WARRANT TOTAL		<u>\$ 551.73</u>		

**BUDGET AMENDMENT PROCEDURES
REASONS FOR BUDGET AMENDMENT**



For assistance, contact:
Nica Merala, Fiscal Officer
(406) 444-4401
nmerala@mt.gov

Who We Are:

Before beginning, I want to say thank-you for the opportunity to talk about the Vaughn School's Parent Teacher Organization, also known as PTO. Our PTO is a group comprised of parents, teachers, and other community members that wish to support special events and provide unique opportunities for our Vaughn School students. This school year our elected board consists of me- Jenny Links who serves as President, Tracy Lewis- Vice President, Tina Lamm- Treasurer, and Allison Mohler- Secretary.

What We Do:

PTO board members and community participants meet on a monthly basis to develop a monthly agenda that can include activities such as fundraisers, special outings for students, annual events, or prizes for predetermined rewards. Our PTO, more specifically provides the summer swim day at the Electric City Water Park, collects box tops and Campbell's soup labels, sells Wildcat gear at extracurricular activities, decorates student lockers and school hallways for students who participate in extracurricular activities, generates and puts-together Christmas baskets, rewards classes with prizes for participating in fundraisers, host Staff Appreciation Day, hosts and operates the Carnival, hosts walk-to-school day, collaborates with PTO student workers, and support many requests for assistance by Vaughn Staff. We also partner with other programs such as the WATCH program to host: Missoula Children's Theater, Easter event, Family Game Night, Kids Day, and contribute to the AR program. Fueled by our passion to provide our Vaughn students with special opportunities, we volunteer our time to create fundraisers and use the generated funds to support Vaughn School students.

Goals:

Beginning this year the PTO has designed a strategic goal plan for the upcoming year. For the 2014-2015 school year we are focused on generating more financial funds as well as creating more opportunities to connect with our local public. To obtain our financial goal, we are developing new fundraisers that can be utilized throughout the school year while also supplementing with smaller fundraisers that can provide immediate gratification for participants. In order to achieve our goal of connecting with our public we are striving to be more accessible to parents and staff. We also are working hard at providing new avenues to reach parents (i.e. e-mail updates, FaceBook promotion and consistent updates, School Reach program) while also displaying group transparency (i.e. open meetings, FaceBook updates, short meetings to discuss hot topics). In the end, the PTO is group of energetic volunteers who are passionate about supporting Vaughn students with special activities that richen their school experiences and promote personal growth.

Kindest Regards,

Your PTO

~Jenny Links, Tracy Lewis, Tina Lamm, Allison Mohler

1 **Vaughn Elementary**

2
3 **INSTRUCTION**

2151

4
5 Interscholastic Activities

6
7 The District recognizes the value of a program of interscholastic activities as an integral part of
8 the total school experience. The program of interscholastic activities will include all activities
9 relating to competitive sport or intellectual contests, games or events, or exhibitions involving
10 individual students or teams of students of this District, when such events occur between schools
11 outside this District.

12
13 All facilities and equipment utilized in the interscholastic activity program, whether or not the
14 property of the District, will be inspected on a regular basis. Participants will be issued
15 equipment which has been properly maintained and fitted.

16
17 An activity coach must be properly trained and qualified for an assignment as described in the
18 coach's job description. A syllabus which outlines the skills, techniques, and safety measures
19 associated with a coaching assignment will be distributed to each coach. The athletic director
20 and at least one member of the coaching staff from each sport ~~All personnel coaching intramural~~
21 ~~or interscholastic activities~~ will hold a current valid first aid certificate. The District will provide
22 the necessary training for this requirement to be met.

23
24 The Board recognizes that certain risks are associated with participation in interscholastic
25 activities. While the District will strive to prevent injuries and accidents to students, each parent
26 or guardian will be required to sign an "assumption of risk" statement indicating that the parents
27 assume all risks for injuries resulting from such participation. A participant will be free of injury
28 and will have fully recovered from illness before participating in any event.

29
30 Coaches and/or trainers may not issue medicine of any type to students. This provision does not
31 preclude the coach and/or trainer from using approved first aid items.

32
33
34
35 Cross Reference: 3416 Administering Medicines to Students

36
37 Legal Reference: 10.55.707, ARM Certification
38 37.111.825, ARM Health Supervision and Maintenance

39
40 Policy History:

41 Adopted on: 8/13/07

42 Reviewed on:

43 Revised on: