



VAUGHN SCHOOLS

Board of Trustees

AGENDA

Library

Tuesday, June 23, 2015

6:30 pm

BOARD MEMO



- | | | |
|-------------|-----------------------------------------------------------------------------|--------------------------|
| I | CALL TO ORDER | <i>Chairperson Links</i> |
| II | PLEDGE OF ALLEGIANCE | <i>Chairperson Links</i> |
| III | ADOPT AGENDA | <i>Chairperson Links</i> |
| IV | VISITOR RECOGNITION AND WELCOME | <i>Chairperson Links</i> |
| V | APPROVAL OF CONSENT AGENDA | <i>Chairperson Links</i> |
| | a. Approval of Minutes - May 12, 2015 | |
| | b. Approve Financial Report and Balance of Claims | |
| | c. Appoint Superintendent to NCLRC Board | |
| | d. Approve Out of District Student Attendance Agreements | |
| VI | COMMUNICATION | |
| | e. Audience Communication | <i>Chairperson Links</i> |
| | f. Superintendent's Report | <i>Jan Cahill</i> |
| VII | REPORTS, DISCUSSION & POLICIES | |
| | g. Early Kindergarten - 2015-2016 | <i>Jan Cahill</i> |
| | h. Vaughn Schools Accreditation Report - OPI | <i>Jan Cahill</i> |
| | i. First Reading Replace "Principal" with "Superintendent" - Board Policies | <i>Jan Cahill</i> |
| VIII | ACTION ITEMS | |
| | j. MAPS Renewal - 2015-2016 | <i>Jan Cahill</i> |
| | k. Teaching /Contract - 2015-2016 | <i>Jan Cahill</i> |
| | l. Hillcrest Colony Agreement - 2015-2016 | <i>Jan Cahill</i> |
| | m. Hillcrest Colony School Calendar - 2015-2016 | <i>Jan Cahill</i> |
| | n. Athletic Director/Contract - 2015-2016 | <i>Jan Cahill</i> |
| | o. Head Volleyball Coach /Contract - 2015-2016 | <i>Jan Cahill</i> |
| | p. Lead Teacher /Contract - 2015-2016 | <i>Jan Cahill</i> |
| | q. Schoolhouse IT Agreement - 2015-2016 | <i>Jan Cahill</i> |
| | r. Superintendent Contract Ratification | <i>Chairperson Links</i> |
| | s. Board Training - Section 1000 & Section 2000 | <i>Chairperson Links</i> |
| | t. Jardee Complaint Regarding Employment Issues | <i>Chairperson Links</i> |
| IX | ACTION: OTHER | <i>Chairperson Links</i> |
| X | BOARD REPORT/FUTURE AGENDA ITEMS | <i>Chairperson Links</i> |
| XI | ACTION TO ADJOURN | <i>Chairperson Links</i> |

Vaughn Schools – Jewel of the Sun River Valley

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IV	VISITOR RECOGNITION AND WELCOME	<i>Chairperson Links</i>
V	CONSENT AGENDA	

a. Approval of Minutes - May 12, 2015

The minutes of May 12, 2015 are presented for approval.

b. Approve Financial Report and Balance of Claims

The Financial Report and Balance of Claims are presented for approval.

c. Appoint Superintendent to NCLRC Board

The North Central Learning Resource Center (Special Education Co-op) requires the Board of Trustees appoint the District administrator to sit on the NCLRC Board of Directors.

d. Incoming Student Attendance Agreements

The following students are requesting to attend school in Vaughn for the 2015-2016 school year.

<u>STUDENT</u>	<u>COMING FROM</u>	<u>GRADE</u>
WS	Great Falls	4
AS	Great Falls	2
SS	Great Falls	K
HB	Great Falls	3
NG	Great Falls	2
KA	Fort Shaw	3
KS	Simms	3
KB	Great Falls	1
ED	Great Falls	K
CA	Great Falls	3
KR	Great Falls	3
TB	Great Falls	1
BB	Great Falls	4
JB	Great Falls	5
KD	Great Falls	4
SS	Great Falls	7
AD	Great Falls	4
JI	Great Falls	K
TS	Great Falls	4
EJ	Simms	1
MK	Great Falls	7
RZ	Great Falls	7
AN	Great Falls	K

RECOMMENDATION: Board approve the Consent Agenda

VI COMMUNICATION**e. Audience Communication***Chairperson Links*

Just a reminder that this is the appropriate time for members of the audience to discuss an item that is NOT on the agenda. Trustees should not engage in conversation regarding any comments made under this section of the agenda. Any person wishing to speak on an agenda item must wait until that item is before the Board.

f. Superintendent's Report*Jan Cahill*

I will have comments regarding the MTSBA Delegate Assembly and the Trustee Workshop that I attended on Friday, June 5 and Saturday June 6. Melissa also attended the Trustee Workshop. Thanks to Melissa for taking the time on a Saturday to attend the new trustee workshop. I will be reporting on the District being able to provide free lunch to all Vaughn students regardless of family economic standing. I will also discuss the Vaughn Safety Manual that you will need to review prior to the August meeting. I am in the process of completely revising the Safety Manual. I will email the draft to you by Monday.

VII REPORTS, DISCUSSION & POLICIES**g. Early Kindergarten - 2015-2016***Jan Cahill*

It has been brought to my attention the Vaughn Head Start Preschool Program continues to have kids on a waiting list for educational services. State statute provides an opportunity for Trustees to determine "exceptional circumstances" for admitting children to an early kindergarten that do not meet the requirement of being age 5 on or before September 10 of the school year. Students determined to meet the criteria under exceptional circumstances could attend a half day early kindergarten program. The District receives ½ ANB funding for each child attending an early kindergarten program. Students enrolled in the early kindergarten program move on to kindergarten the following school year. This provision in state statute has not been widely used by school districts across the state but there are a few districts that enroll children under exceptional circumstances and thus are receiving ½ ANB funding. The start of Vaughn Early Kindergarten will require up front funding for the 2015-2016 school year of a teacher and supplies and materials unless the District experiences a large increase in enrollment. Space will be a bit of a challenge but that challenge is not insurmountable. Students who meet the criteria for exceptionality would attend in the morning. If sufficient enrollment numbers were attained, an afternoon early kindergarten program would also be available. It is doubtful the numbers would be large enough for an afternoon early kindergarten; but it is possible. ANB amount (FY16) per elementary student is \$5348. Example: If 12 early kindergarten students, funding would be \$32,088 ($5348 / 2 = \2674×12). A Vaughn Early Kindergarten program would provide educational services to students who otherwise would potentially remain on the Vaughn Head Start waiting list. As you know, Head Start is based on economic conditions of the family and not on academic needs of the child.

h. Vaughn Schools Accreditation Report - OPI*Jan Cahill*

The Montana Board of Public Education has revised school accreditation (ARM 10.55.606). The Office of Public Instruction has determined that Vaughn Elementary School has attained "Regular" accreditation with one deviation from accreditation standards - ARM Rule 10.55.704(1) (b) "School systems with more than 14 and fewer than 18FTE licensed staff must have a minimum of a .10 FTE Superintendent." Vaughn 7-8 has attained accreditation with "*Regular with Minor Deficiency*". This is due to (1) "CRT science score being lower than performance standards" and (2) "Assignment of District Administrative Personnel – Superintendent FTE". In addition, there is a good possibility OPI will also find Vaughn 7-8 to be deficient ARM (10.55.902(2) "Basic Education Program Area Not Offered at Middle Grades School". The District did not offer a foreign language class at the middle school level. The District self-reported this situation to OPI in April. The school has provided OPI a corrective action plan that demonstrates the District no longer is in violation of ARM 10.55.704 (1) (b); will be offering a foreign language ARM (10.55.902(2); and science curriculum will be updated to align with Montana Common Standards.

i. First Reading Replace "Principal" with "Superintendent" - Board Policies*Jan Cahill*

FIRST READING "*Principal*" replaced with "*Superintendent*" in all sections of the Vaughn Board Policy Manual. No action required for first reading.

VIII ACTION ITEMS

j. MAPS Renewal - 2015-2016

Jan Cahill

RECOMMENDATION: MAPS be renewed for 2015-2016.

k. Teaching - Contract - 2015-2016

Jan Cahill

Tobi Hlavnicka recently completed her student teaching assignment with the Vaughn Schools. She is an outstanding graduate (UGF) and comes with the highest level of recommendations from her cooperating Vaughn classroom teacher and her college professors. She was selected by UGF as outstanding education graduate. She speaks Spanish and is willing to provide Spanish instruction in grades 5-8.

RECOMMENDATION: Tobi Hlavnicka be offered a teaching contract with the Vaughn Schools.

l. Hillcrest Colony Agreement - 2015-2016

Jan Cahill

Tobias and I reviewed the 2014-2015 Agreement in preparation of renewing the Agreement for the 2015-2016 school year. The only changes to the Agreement besides changing the date from 2014-2015 is the elimination of the words “or destroyed” in Section 5 “TEXT BOOKS AND TEACHING SUPPLIES” and THE WORDS “or destroyed” in Section 6 “LIBRARY FACILITIES”. Tobias also had a question regarding the term “Attendance Center”. I believe I answered the question to his satisfaction.

RECOMMENDATION: Approval of the Hillcrest Colony Agreement.

m. Hillcrest Colony School Calendar - 2015-2016

Jan Cahill

RECOMMENDATION: Approval of the Hillcrest Colony School Calendar.

n. Athletic Director - Contract - 2015-2016

Jan Cahill

It is my understanding that Shanda Sawyer has been the Vaughn AD for a number of years. I also have been told that she was an excellent AD during all of those years. It would be appropriate for the Board to recognize Shanda’s excellent services to athletes, coaches, parents and community at the meeting.

RECOMMENDATION: Dusti Patterson be offered the Athletic Director position for the 2015-2016 school year with stipend increased from the current \$1100 per year to \$1200 per year.

o. Head Volleyball Coach - Contract - 2015-2016

Jan Cahill

RECOMMENDATION: Lynnette Sheldon be offered the Head Volleyball Coach contract.

p. Lead Teacher - Contract - 2015-2016

Jan Cahill

Thad requested that he not be the Lead Teacher next year. As you can imagine, it was a long year and the duties greatly increased during 2014-2015. It would be appropriate for the Board to recognize Thad’s excellent services as Lead Teacher.

RECOMMENDATION: Lynnette Sheldon be offered the position as Vaughn Lead Teacher.

q. Schoolhouse IT - Contract - 2015-2016

Jan Cahill

Schoolhouse IT INC has agreed to continue to supply technical support services to Vaughn for the 2015-2016 school year. It is my understanding Schoolhouse IT has provided excellent services in the past. With increased reliance on technology in the classroom and offices their services are a necessity to the operation of the District. Contract will be \$14,436 per year.

RECOMMENDATION: Approve the contract with Schoolhouse IT.

r. Superintendent Contract Ratification

Chairperson Links

RECOMMENDATION: Superintendent’s contract be ratified as negotiated by Elizabeth Kaleva.

s. Board Training - Section 1000 & Section 2000

Chairperson Links

Elizabeth Kaleva will be providing training Tuesday evening on Section 1000 and Section 2000 of your policy manual. There probably will not be any action required but this item is under Action in case action is necessary.

t. Jardee Complaint Regarding Employment Issues

Chairperson Links

Elizabeth Kaleva will be at Tuesday’s meeting to discuss Mr. Jardee’s complaint. There may or may not be need for action on this item.

- IX ACTION: OTHER** *Chairperson Links*
(This item is only used for any item removed from the Consent Agenda by request of a trustee.)
- X BOARD REPORT/FUTURE AGENDA ITEMS** *Chairperson Links*
- XI ACTION TO ADJOURN** *Chairperson Links*

Vaughn Schools – Jewel of the Sun River Valley

SEE YOU TUESDAY IN THE LIBRARY AT 6:30